

# Appendix 3: Application form – Commonwealth Scholarship (PhD)

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London, WC1H 9HF  
United Kingdom

## Application for a Commonwealth Scholarship



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### APPLICATION DETAILS

#### Application Details

- Personal Information
- Career To Date
- Career To Date - cont.
- Career To Date - cont.
- References
- Proposed Study
- Home Country Benefit
- Future Career
- Attachments
- Checklist
- Submission

#### Application Details

Before completing this form, it is in your interest to read the attached '[Notes for candidates](#)' and the prospectus, which gives further advice and states eligibility criteria. The prospectus can be obtained from the CSC website at <http://bit.ly/cscuk-eas>

If you are applying through a university, then you need to be especially careful when choosing the Nominating Agency. A university that has 2 entries in the Nominating Agency drop-down list, one of which has "(direct)" after its name, has 2 nomination routes to the CSC: firstly, the standard route via a National Agency and secondly, a direct route to the CSC. If in doubt, check with your nominating agency to make sure you are choosing the correct entry before completing the form. You may be eligible to apply by both routes, but you will need to submit 2 applications to do so.

Candidates in Bangladesh, in India, in Pakistan and in Sri Lanka should apply to one of their country's national agencies

**Important:** The deadline for completion and submission of this form to your Nominating Agency, 07 December 2011, has passed.  
**It is no longer possible to submit this form.**

\* Name of the country you are applying from

\* Nominating Agency you are applying through

What are you applying for?

Application Details

**Personal Information**

Career To Date

Career To Date - cont.

Career To Date - cont.

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**Personal Information**

**Important:** All of the following details have been imported from your User Profile. Please make sure they are up to date before you submit the form.  
If any of the details are incorrect, please click the Edit My Details... button below.

Title

First Name

Middle Names

Family Name

Nationality / Citizenship

Second Nationality / Citizenship

*(If applicable)*

Place Of Birth

Date Of Birth   Year

Are you?  Male  Female  Other

Single  Married  Partner

Will your spouse accompany you to the UK?  Yes  No

Do you have children?  Yes  No

**Your address for correspondence**


Country for correspondence about this application

Email Address for correspondence about this application

Telephone

**Permanent Address (if different to Correspondence Address above)**


Country of permanent residence (if different to Country above)

Email (if different to Email Address above)

Telephone (if different to Telephone Number above)

If your permanent address is not in the country of your birth, state the year in which you left that country and mention any subsequent change of permanent residence.

**Emergency contact**

Email

Telephone

Relationship

SECTION TWO: YOUR CAREER TO DATE - CONT.

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- Career To Date - cont.**
- Career To Date - cont.
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**2.2 Professional Record**

a. Please list up to 30 employments held to date, starting with the most recent.  
If you are applying to undertake clinical training, you must include details of your employment during your first year after medical or dental qualification.

Date(s)	Country	Name of Employer	Title	Main Responsibilities

Add...

b. Please list up to 5 professional qualifications obtained. A professional qualification is awarded by a professional body; an example is Membership of the Institute of Mechanical Engineers.  
Do not include university qualifications

Qualification	Date Awarded	Awarding Body	Other Information

Add...

c. Please list up to 5 short courses attended that you consider relevant to the application

Subject	Place of Study	Date(s)	Organising Body / Qualification Awarded

Add...

d. Voluntary activity - please list up to 4 examples of charitable/voluntary or public activity undertaken

Date(s)	Organisation	Activities / Achievements

Add...

SECTION TWO: YOUR CAREER TO DATE - CONT.

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**2.3 Other Information**

a. Language proficiency (See Note 7)

\* Is English your first language?  Yes  No

Please list all languages spoken, stating whether you regard your capability as good, average or poor

<input type="text"/>	<input type="radio"/> Good <input type="radio"/> Average <input type="radio"/> Poor
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<input type="text"/>	<input type="radio"/> Good <input type="radio"/> Average <input type="radio"/> Poor
----------------------	---

<input type="text"/>	<input type="radio"/> Good <input type="radio"/> Average <input type="radio"/> Poor
----------------------	---

Please note that evidence of a minimum IELTS score of 6.5 may be required as a condition of eligibility

\* c. Have you been nominated by your agency/home institution for a Commonwealth Scholarship before?  
 Yes  No

d. Other information - please include any other information about your career to date that you consider relevant to this application.

SECTION THREE: REFERENCES

[Application Details](#)

Personal Information

Career To Date

Career To Date - cont.

Career To Date - cont.

**References**

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**References**

Did you take a Master's degree in the United Kingdom?  Yes  No

Please list the names and positions of three referees who are qualified to comment on your ability to benefit from the proposed course of study and whom you will be approaching.

Click the Add... button to add each referee in turn.  
[Please refer to Note 16 for guidance in this area.](#)

**Referees**

Name	Job Title	Organisation	Email Address	Phone
<input type="button" value="Add..."/>				

Do you consent to your application form being visible to these referees?  Yes  No

Do you consent to your referees and potential supervisors (if relevant) receiving an email saying whether or not you have been successful in obtaining an award?  Yes  No

Application Details  
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## Proposed Study In The UK - Research Degrees Only

(UK Registered PhDs and Research Masters')

Please read [Notes 9 and 10](#) before completing this section.

You should note that this section will be given a special grade in assessing your application and will form the basis of any submission to your chosen institution(s).

Proposed qualification

Proposed length of stay

Subject or field of study

Proposed date of commencement

Day  Month  Year  

### Institution of study

Please select up to three institutions of study, and name your intended supervisor in each.

**Unless there is at least one supporting statement from a UK Supervisor, your application will not be considered**


Preferred Institution of Study	Supervisor	Supervisor's email address
<input type="button" value="Add..."/>		

4.1 What factors led you to choose the above institutions? (100 words maximum)

Word Count: 0

4.2 The Committee will pay particular attention to contact you have had with institutions listed above. Please indicate details of any applications submitted, or acceptances obtained.

4.3 Would you be willing to consider any alternative institution, if recommended by the Commission? ([See Note 14](#))

Yes  No 

\* 4.4 Has the following plan of study been discussed with, or produced in conjunction with, any prospective supervisor or host institution in the UK?

Yes  No

### 4.5 Detailed Plan of Study

Although the final selection committee will be well informed, remember that they are not likely to be specialists in your subject. You should therefore describe clearly the aim of your research; the methodology that you will use, and the potential significance of this study to your discipline. You should also justify why you want to undertake this study in the UK. (500 words maximum)

## SECTION FIVE: BENEFIT TO YOUR HOME COUNTRY

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### Benefit To Your Home Country

Commonwealth Scholarships in the United Kingdom receive funding from the UK Department for International Development. An important selection criterion is therefore the potential contribution that a candidate will make to development as a result of the receipt of a Commonwealth Scholarship. Candidates must provide a statement explaining how their proposed study relates to a development need.

You are advised in your statement to describe how your plan of study or research relates to development in your sector and country. Please say how, on your return, you will apply your new skills and qualifications, and what outcomes you will hope to achieve. This could usefully be related to a national development priority or objective. Please also suggest how the impact of the potential benefits of your work might be measured.

This section will be given a specific grade in assessing your application. You are advised to make use of, but not exceed, your limit of 500 words.

Word Count: 0

## SECTION SEVEN: FUTURE CAREER PLANS

- Application Details
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### Future Career Plans

The Commission would like to get a clear idea of how the proposed qualification will assist you in your planned career. Please give brief details of the skills that you expect to gain from this award and of your professional plans once you return home on completion of your award.

Objectives during the award

Career plans in the 5 years following the award

Long-term career plans

ATTACHMENTS

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**Supporting Documentation**

Your EAS identification number is 90671

For each of the documents below attach a scanned image of the document. Only include transcripts of undergraduate and, if relevant, postgraduate university degrees. Do not include either transcripts of pre-university education or certificates showing attendance at short courses. If you do not have access to a scanner, send the documents to your nominating agency.

The Passport Photograph must be in JPEG (.jpg, .jpeg) format. Other Attachments must be in either JPEG (.jpg, .jpeg), or Microsoft Word (.doc, .docx) or Acrobat (.pdf) format. If you are attaching multiple JPEG documents, first save them into a Microsoft Word document before attaching the Microsoft Word document

No attachment can be larger than 2 megabytes

**Passport Photograph**

Attached

Attach

**University / College transcript(s) and certificate(s), certified by the awarding body**

Attached

Attach

**Birth Certificate**

Attached

Attach

**Offer of a place at a UK university and Certificate of English Language proficiency, if required**

Attached

Attach

CHECKLIST

- Application Details
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**Checklist and Confirmation**

Before submitting the form, you must confirm that all requirements in the checklist below have been met. Failure to do so may render the application ineligible.

**Checklist and confirmation**

Please tick all applicable boxes


I have read and understood the 'Notes for candidates' on [cscuk.dfid.gov.uk/apply](http://cscuk.dfid.gov.uk/apply)


I have read and understood the Prospectus on [cscuk.dfid.gov.uk/apply](http://cscuk.dfid.gov.uk/apply)


I have read and understood the Selection Criteria on [cscuk.dfid.gov.uk/apply](http://cscuk.dfid.gov.uk/apply)

I am a Commonwealth citizen or refugee residing in:

Country

I confirm that all information in this application is true to the best of my knowledge, and unless otherwise stated is my own work 

I have read the data protection statement and specifically confirm my consent to the terms outlined 

I have read the health statement and, if selected, I note that I will have to undertake a medical examination 

\* The Commonwealth Scholarship Commission (CSC) wishes to add further rigour to its programme of evaluation by collecting complementary data from applicants not ultimately selected for an award. In order to do this, the CSC asks for your consent to contact you in the future, regardless of the outcome of your application

Yes, the CSC may contact me for the purposes of programme evaluation even if my application is unsuccessful

No, I do not wish to be contacted by the CSC in the future if my application is unsuccessful

\* Date

Day  Month  Year  