AccessEd Commonwealth Scholarship Commission Training

Part A: Project Management Self-Audit

Rag Rating:

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I do not currently have a system for this process. As a result, there is a good chance that I will not be able to complete the project successfully.

I have thought about this process a little bit and have some basic systems in place but I don’t use them consistently. If I don’t improve my approach, there is a risk that my project will not conclude successfully.

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I have consciously developed an approach to this process, but I am not satisfied that it is optimum. While I don’t foresee any immediate risks to my project as a result, this is something that I need to monitor.

I have consciously developed a strong approach to this process which I use consistently with fidelity. It delivers reliably positive outcomes which will help my successfully conclude my project.

Self-Audit Grid:

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| --- | --- | --- |
| **Category** | **Description of Process** | **RAG Rating**  |
| Task Management |  |  |
| Time Management |  |  |
| Data Management |  |  |
| Stakeholder and Risk Assessment |  |  |
| Progress Checkpoints |  |  |