



AccessEd: Researcher Development Programme Researcher Engagement and Reflection Log

Workshop: Writing for Development

Outline

This worksheet is designed for you to reflect on the key learning steps from the training workshop you attended and think about workshop learning outcomes in line with your learning portfolio.

We encourage you to make a note of your responses in a word document or otherwise, ensuring your record your reflections and consider what legacy this will have after the training has finished.

Consider the following actions that you might take in relation to this workshop engagement and reflection log:

- ✓ Consider sharing your reflections with your peers Commonwealth Scholars and
- ✓ How can you best record your notes and reflections to best suit your own individual style of learning?
- ✓ How might you use reflections from this worksheet log in the future to contribute. towards learning in other workshops?

A. Self-reflection: Skills development

1. Rate your confidence in the following skills for success in Development, which were covered during the workshop. Rate the skills from 1-5 $\{1 = \text{least confident}, 5 = \text{most}\}$ confident):

Understanding of cultural boundaries; perspectives; points of view
Language skills (if working abroad)
Functional understanding of the cause you are working towards
Excellent writing skills
Evaluation analysis and monitoring skills
Empathy when dealing with conflict
Patience: ability to see the bigger picture, long term impact
Cross-cultural sensitivity
Managing a large number of stakeholders
Total (max: 45)

2.	Below is a list of typical areas of expertise for working and researching in the field of
	Development, all of which we touched on during training. These are the expertise
	areas that you might expect to encounter in your research or if undertaking a role in
	the Development sector.

Rate your perceived expertise in the following areas. This is helpful in understanding what further training opportunities you could pursue (1 = no expertise, 5 = high expertise):

Strategic planning and policy				
Programme design				
Monitoring and Evaluation				
Community participation				
Capacity building				
Financial management				
Fundraising				
Total (max: 35)				

3.	What was your biggest learning takeaway from the workshop?				
4.	How will you apply what you have learnt today to your research/studies, and how does it complement your learning portfolio?				
	What is one commitment you will make to building one of the skills introduced as part of the Writing for Development training?				
E.g.					
Skil	: Managing a large number of stakeholders				
resp	ion: Finding a way to expose self to dealing with a great number of stakeholders e.g. requesting more onsibility for managing partnerships on a research project; proactive outreach to new stakeholders as of a project via mutual contacts and LinkedIn				
	Skill:				
	Action:				

3. Self-reflection: Learning in relation to International Development					
b. Language faux pas: what are other typical language faux pas that you have seen used in your research and field of development?					
7. What have you learnt about how	the SDGs relate to your own research?				
	e following theories covered during the workshop,				
	ch could apply to thinking about your own work				
and research topic:					
Modernisation Theory					
Dependency Theory					
Good Governance Theory					
Post-Development Theory					
Postcolonial theory					
sector; private sector; civil soc that you might approach or ho	bout the different actors in development (public lety). Note down an idea of one or more actors live interaction with next as part of your research, luseful to you in your next steps.				
key factors to consider relating feedback/data; lack of projec	rogress in Development research. What are the g to your own individual research (e.g. lack of t organisation) that you need to be aware of that night you mitigate against these factors?				
	1				

C. Tools to takeaway: Commonly used Development frameworks

Below is a list of further tools that can be used for researching and writing for Development.

(i) Stakeholder analysis Matrix

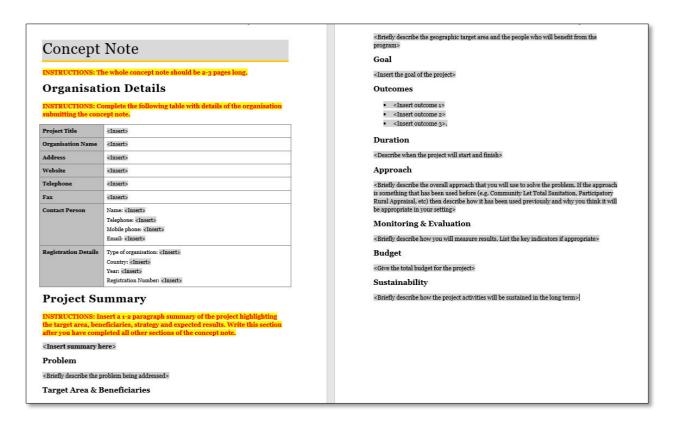
Stakeholder analysis (also called stakeholder mapping) is an important step in managing, designing and working on Development projects. Stakeholders include individuals, community leaders, groups and other organisations who will be impacted by the work, or who could influence the outcome of the work or project. They can be internal or external.

This template can be used to identify the stakeholders for a project, including their level of influence, which issues are important to them and how they will be engaged.

Stakeholder Name	Contact Person Phone, Email, Website, Address	Impact How much does the project impact them? (Low, Medium, High)	Influence How much influence do they have over the project? (Low, Medium, High)	What is important to the stakeholder?	How could the stakeholder contribute to the project?	How could the stakeholder block the project?	Strategy for engaging the stakeholder
EXAMPLE Nurses & Midwives Union	Juliet Chang jchang@nu.org 0998 764 286	High	High	Maintaining working conditions for nurses	Agree for union members to implement the new reforms	Going on strike	Monthly round- table discussions
Patient Advocacy Group	Salim Mohmet smohmet@pag.org 878 587 102	High	Medium	Maximising quality of care for patients	Communicate with other stakeholders to express their support for reforms	Making complaints about quality of service after the reports	Information and feedback meetings every 6 months
Sunday Writers Newspaper	Monika Gentpa mgentpa@stn.com 0388 587 101	Low	High	Getting a good story	Print stories that support the new reforms	Printing stories that oppose the new reforms	Quarterly press meetings

(ii) Concept notes template

A concept note is a short version of a proposal. Donors often request concept notes as the first step in funding applications. This allows them to screen applications so that only the best ones are invited to submit a full proposal. Usually the donor has their own concept note template that you can use. If they don't have one then this template is a useful starting point.



(iii) Workplan templates and examples

Click here to download different templates for day, week, month and quarter workplans, for assisting with work planning for researching and writing for Development.

D. Further reading tip....

In addition to the readings shared during training, see below for a final reading tip:

Opinion piece: "How to approach development work as a non-native speaker"