



CSC Alumni Association 65th Anniversary Fund-application form

Throughout 2024, the Commonwealth Scholarship Commission is celebrating 65 years of delivering Commonwealth Scholarships to candidates of outstanding academic achievement and leadership ability.

As part of our celebrations, CSC Alumni Associations can apply for funding to support the delivery of a 65th anniversary event or activity under the theme, '**65 Years of Global Impact: Empowering Commonwealth Change Leaders**'.

Events/activities must meet one following objectives:

- Celebrate the achievements of the CSC and/or Commonwealth Scholars and Alumni in their home country
- Promote the value of CSC in-country networks and relationships to achieving sustainable development
- Broaden and strengthen the CSC's advocacy base and raise awareness of Commonwealth Scholarships at a national level

To apply for a grant, you must complete and submit an application form by **23:59 (BST) on Sunday 9 June 2024**.

Activities must be delivered by **31 March 2025**. Before submitting the application, you must have read and understood the Terms and Conditions available on the CSC Alumni Associations resources webpage.

Requests for funding to support activities which have already taken place will not be considered.

Individuals submitting the form must make themselves available to answer any additional questions regarding the request to support the decision-making process.

There is no guarantee that your funding request will be granted and/or that you will receive funding for all cost items listed.

Best wishes,

CSC Alumni Team

If you have any queries or require any further information about the application form, please contact the CSC at alumni@cscuk.org.uk.

The CSC is committed to protecting your personal information and to being transparent about the information we are collecting about you and what we do with it. To find out more, see our privacy notice.

Guidance for completing the application form

▶ You have the option to complete this application form on a computer, tablet, or smartphone device.

▶ Application form text and questions have been adapted to improve accessibility for as many users as possible, including those using assistive technologies. Should you wish to access a plain version of this , please use the link provided at the top of the page.

▶ To navigate forwards and backwards, please use the navigation buttons at the bottom of the page. Do not use the browser navigation buttons as it may result in loss of information.

For enquiries or if you have a problem with the application form, please contact the CSC Alumni Team at: alumni@cscuk.org.uk

Section one- alumni association details

Name of the alumni association:

Name of the person completing the application:

Position within the alumni association:

Email address (this will be used to communicate on the information submitted and application outcome):

Date of birth (DD/MM/YYYY):

Your date of birth will be used to verify your Commonwealth Scholarship or Fellowship where we are unable to do so using the name and email address provided.

Country in which the activity will be delivered. If you intend to deliver a regional activity in collaboration with another alumni association, please list all countries involved.

Section two- activity details

Which of the 65th anniversary objectives will the event or activity address (you can only select one):

- Celebrate the achievements of the CSC and/or Commonwealth Scholars and Alumni in their home country
- Promote the value of CSC in-country networks and relationships to achieving sustainable development
- Broaden and strengthen the CSC's advocacy base and raise awareness of Commonwealth Scholarships at a national level

Title of the proposed activity (this can be a draft/working title):

Location. If this will be an in-person event or activity, please the city(ies). If this will be delivered virtually or in a hybrid mode, please confirm this.

Target audience (including estimated target numbers):

Do you plan to deliver your activity in-person or virtually?

- In-person
- Virtually
- Both virtual and in-person

Activity description

In no more than 500 words, please describe the activity planned. You should include information about the programme, importance to Commonwealth Alumni, including any speakers and notable attendees, and how it will address the objectives selected above.

Motivations for applying for funding

In no more than 500 words, please state why you are applying for funds to host an activity and what you hope to achieve through this delivery.

Section three- funding

You can request a maximum of £1,000 equivalent in total for your activity. Please refer to the Terms and Conditions regarding funded and non-funded items.

Please provide a list of all activity expenses the fund will be used to cover and the cost breakdown. This may include venue hire, catering, speaker expenses.

Cost Item/Description

Cost Item 1

Cost Item 2

Cost Item 3

Cost Item 4

Cost Item 5

Estimated/Actual

Cost Item 1

Estimated
Actual

Cost Item 2

Cost Item 3

Cost Item 4

Cost Item 5

Amount (local currency)

Cost Item 1

Cost Item 2

Cost Item 3

Cost Item 4

Cost Item 5

Amount (GBP)

Cost Item 1

Cost Item 2

Cost Item 3

Cost Item 4

Cost Item 5

Any additional cost items and information.

Does the alumni association have its own bank account to receive funding, if this application is successful?

- Yes
- No

Section four- risk assessment

Please outline up to four key risks associated with the activity and the likelihood of risks occurring (i.e. Low, Medium, High).

You must specify the control measures you will put in place to reduce and manage the risks identified, and outline further actions needed if the control measures identified do not reduce the risk sufficiently.

Please use the guidance in the Terms and Conditions.

Key risk

Key risk 1

Key risk 2

Key risk 3

Key risk 4

Key risk 5

Likelihood of risk

Key risk 1

--Click Here-- ▼

Low
Medium
High

Key risk 2

--Click Here-- ▼

Key risk 3

--Click Here-- ▼

Key risk 4

--Click Here-- ▼

Key risk 5

--Click Here-- ▼

Control measures

Key risk 1

Key risk 2

Key risk 3

Key risk 4

Key risk 5

Further actions

Key risk 1

Key risk 2

Key risk 3

Key risk 4

Key risk 5

Section five- additional activity support

Would you like any additional activity support from the CSC Secretariat or British Council contact (if one exists). Please select as many support options as are relevant.

- Sending an email invitation to alumni
- Sourcing speakers
- Attendance from a CSC representative
- Other

Additional information

If there is any further you would like to provide to support your funding request, please provide this below.

Submission

I declare that the information provided on this form is, to the best of my belief, true, complete, and correct. I confirm that I and other leaders of the alumni association (where relevant) have read and understood the Terms and Conditions for this funding.

Applications will be reviewed after the deadline. Applications received with minimal detail will not be considered.

Signed

:

Date:

Please click on the [Submit](#) button to complete and send your application to the CSC Alumni Team. Once the submit button has been clicked you will be taken to the Commonwealth Scholarship Commission website.