



The Alumni Advisory Panel is a platform for Commonwealth Alumni to take an active role in supporting the Commonwealth Scholarship Commission (CSC) and contribute to the delivery of the [CSC Strategy 2025 – 2028](#).

As a panel member, you will share your personal insight and expertise to steer the direction of the CSC's activities and support future cohorts to flourish. The panel will also provide an opportunity to contribute to the global knowledge pool regarding the evaluation of higher education, scholarships, and postgraduate study.

Panels are comprised of Commonwealth Alumni representing a range of backgrounds, countries, disciplines, and Scholarship/Fellowship programmes and cohorts to ensure the panel reflects the diversity of the Commonwealth Scholarships community and future applicants.

Panel members are appointed for a two-year term and expected to advise on _____ activity per year.

All panel members must complete and return a signed Alumni Advisory Panel Member Agreement form. You will not be invited to participate in activities until this has been returned and may be withdrawn from the panel on failure to do so.

The primary role of an Alumni Advisory Panel Member is to participate in consultation exercises and pilot studies to advise CSC Secretariat teams on specific projects. Panel members are also expected to represent the CSC at all CSC events and any external events you attend, as appropriate.

Panel members are recruited via the general application route. In countries where there is a CSC Alumni Association, associations may also nominate a member of their Executive/Coordinator group or a key engaged alumni member to take up a place on the panel.

Panel members nominated by their local CSC Alumni Association are expected to promote national alumni priorities through their participation in advisory panel activities. This means representing the challenges and opportunities for national alumni and/or CSC Alumni Associations, where appropriate. You should read the [CSC Alumni Association- Alumni Advisory Panel representative role description](#) for full details on this position.

Panel members will be expected to advise on _____ per year. It is estimated that each activity will require a minimum commitment of 3-hours. Panel members not participating in at least one activity per year will _____ be eligible to reapply at the end of their term.

1. Be willing to advise on a range of activities and projects to contribute to the delivery of the [CSC Strategy 2025 – 2028](#).
2. Make every effort to attend an online induction session and notify the Alumni Team if you cannot attend.

3. Be available to participate as and when advisory support is requested and be prepared to advise on at least one activity per year and commit an estimated 3-hours per activity.
4. Connect with former and current panel members via discussion platforms to advise on activities as required.
5. Where possible, attend/participate in Commonwealth Alumni events and use these opportunities to share information about your role and encourage alumni to engage in CSC activities. You are also asked to represent the CSC at external events you may attend in your professional capacity, where appropriate.
6. Treat all documentation and tasks as confidential and not share information about panel activities with those outside of the panel, unless you are asked to do so.
7. Adhere to the [CSC Code of Conduct for Alumni](#).

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You may be asked to advise on activities and CSC policies in their initial draft stages and which have not been shared with the wider CSC community. It is important that you information about activities with those outside of the panel unless you are asked to do so.

Where you are representing your national CSC Alumni Association, you will be notified what can be shared with the CSC Alumni Association Leadership to enable to you effectively represent the interests of national alumni.

All panel members must complete and return a signed Alumni Advisory Panel Member Agreement form. You will not be invited to participate in activities until this has been returned and may be withdrawn from the panel on failure to do so.

You are expected to make every effort to assist in advisory panel activities. You are required to advise on activity per year of your two-year term. It is estimated that each activity will require the minimum commitment of 3 hours. Panel members participating in at least one activity per year will not be eligible to reapply in future.

You are also expected to make every effort to attend an online induction session. If you are unable to attend a session, you must inform the Alumni Team who will schedule a one-to-one meeting with you.

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You may have the opportunity to attend/participate in Commonwealth Alumni events in your capacity as a panel member. You are expected to use these opportunities to share information about your role and encourage alumni to engage in CSC activities.

We ask that you promote the importance of staying engaged with the CSC and in completing evaluation surveys. Information shared in these surveys is used to provide evidence to our funders and stakeholders on the impact of Commonwealth Scholarships and Fellowships and the value of continuing to fund these opportunities.

You will also be expected to represent the CSC at external events you attend in your professional capacity, as appropriate.

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The Alumni Team will be your primary contact throughout your time on the panel. Some activities may be developed and delivered by other teams within the CSC Secretariat. You are expected to respond to all correspondence received from the CSC Secretariat regarding the advisory panel.

The primary mode of communication will be via email however you may be required to participate in wider discussions hosted through online platforms.

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I confirm that I will adhere to the expectations set out in the Alumni Advisory Panel Member Agreement, and that I have read and understood all information detailed in the [Alumni Advisory Panel Handbook 2025-2027](#).

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I consent for my name, as outlined below, and scholarship details to be published on the [CSC website](#).

If you do not consent to the publication of your name and scholarship details on the CSC website, please do not complete the table below.

As you would like this to be listed on the CSC website. Professional or academic titles only will be included.	
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The CSC is committed to protecting your personal information and to being transparent about the information we are collecting about you and what we do with it. To find out more, see our [privacy notice](#).