

CSC Mentoring Programme - Mentor Agreement

To confirm your participation in the CSC Mentoring Programme as a Mentor, please read the information in this form and complete the declaration. If you have any questions or concerns about the information outlined, please email alumni@cscuk.org.uk.

You must complete this agreement no later than **23:59 (GMT) on Wednesday 19 November 2025**.

You will not receive your Mentee's details until you have completed this declaration and your participation will be withdrawn from the programme on failure to do so.

The CSC is committed to protecting your personal information and to being transparent about the information we are collecting about you and what we do with it. To find out more, see our privacy notice.

Best wishes,

CSC Alumni Team

About the CSC Mentoring Programme

The CSC Mentoring Programme connects Commonwealth Scholars and Alumni to support knowledge and skills development and a practical understanding of how these can be implemented post-scholarship to achieve development impact.

The CSC aims to pair current Scholars with an alumnus working in a related or relevant field to their studies to provide individual advice and guidance during their studies.

You will be paired with a Commonwealth Scholars (Mentee) in a one-to-one mentoring pairing. The Mentoring Programme runs from December 2025 - December 2026.

You can find out more about the CSC Mentoring Programme on the CSC website.

Role description

The primary role of a CSC Mentor is to provide a Commonwealth Scholar (Mentee) with advice and support during their studies to help them gain the knowledge and skills required in their chosen field and area of study. You will also help them in feeling prepared to return home and successfully implement their development impact plans. You should also identify the skills and learning opportunities you wish to achieve as a Mentor.

As a Mentor you will have the opportunity to:

- Support your Mentee in understanding how the skills gained through their studies will support their development impact goals and be applicable to their home country context
- Help your Mentee focus on the development impact potential of their studies and provide relevant sector and/or research information to support this
- Provide motivation to your Mentee during intensive study periods, such as examinations, assignment submissions, and vivas
- Support your Mentee in adjusting to UK teaching and culture and create a safe environment for them to ask questions about social aspects of living in the UK
- Provide guidance on how your Mentee can implement their knowledge and skills in the workplace following their Scholarship, and/or advise on employment where these skills are most needed to support sustainable development
- Support your Mentee in developing soft skills required for their personal and professional development

Expectations of Mentors

Code of conduct

You are an ambassador for both the CSC and your home country, and your actions and remarks will have an impact on the reputation of both. You are therefore expected to adhere to high standards of conduct and behaviour and to show respect to others and your surroundings at all times, as outlined in the CSC Code of Conduct for Alumni.

Confidentiality

Confidentiality is a core requirement of the Mentor-Mentee relationship. As a Mentor, you must not disclose any personal or sensitive information (including name and contact email address), conversations, or issues raised by your Mentee with a third-party. Your Mentee will also agree not to disclose this information. If you have any concerns for their safety or welfare you should encourage them to share this with their CSC Programme Officer or university. Should you continue to have concerns, you should notify alumni@cscuk.org.uk.

Duty to report

During their studies, your Mentee may experience unexpected issues which may affect their time in the UK. Your Mentee should contact their Programme Officer on matters related to financial aspects of their award, travel arrangements, and visa and welfare issues.

As a Mentor, if you have serious concerns for your Mentee's welfare and personal safety and understand that the CSC has not been informed, you have a duty to report these concerns to the CSC Alumni Team.

alumni@cscuk.org.uk

CSC safeguarding policy

The CSC is committed proactively to safeguard and promote the welfare of our beneficiaries, and to protect its staff, Commissioners, beneficiaries and all those with whom the CSC comes into contact. The CSC requires staff, members of the Commission, applicants for and recipients of CSC awards and suppliers to act consistently with its requirements for safeguarding.

As a Commonwealth Alumnus, you should familiarise yourself with the CSC Safeguarding Policy and act consistently with requirements for safeguarding. Any safeguarding concerns should be reported to the Commission at: csc.safeguarding@cscuk.org.uk

Feedback and communications

You are expected to complete all surveys related to the CSC Mentoring Programme and respond to any emails asking for information about your experiences as a Mentor.

Declaration

Title:	
First name:	
Last name:	
Email address:	
Date (DD/MM/YYYY):	

I confirm I will adhere to the expectations set out in the CSC Mentoring Programme- Mentor Agreement, and that I have read and understood the role and responsibilities as outlined in this document and the Mentor Handbook.

--Click Here-- 

I confirm and accept the above

I confirm I will adhere to the CSC Code of Conduct for Alumni.

--Click Here-- 

I confirm and accept the above

I confirm my name, country, and Scholarship details (year, university, and course of study), can be shared with my Mentee.

--Click Here--	▼
I confirm and accept the above	

II understand that as a Mentor, I am responsible for making the first contact with my Mentee and should initiate the first contact by the deadline stated in the pairing communication email.

--Click Here--	▼
I confirm and accept the above	

Submission

Please click on the [Submit](#) button to complete the agreement. Once the submit button has been clicked you will be taken to the Commonwealth Scholarship Commission website.